

Head Tennis Professional & Year-Round Operations Coordinator

Lakeview Heights Tennis Club | West Kelowna, BC

Build a six-figure coaching pathway in the Okanagan.

Lakeview Heights Tennis Club is seeking an entrepreneurial tennis professional to become the Head Tennis Professional and year-round Operations Coordinator for the Okanagan's most active outdoor tennis clubs.

This opportunity is ideal for a coach who wants more than hourly lessons.

It is for someone who wants to build a coaching business, lead a club, grow programs, develop players, earn strong seasonal income, and live in one of Canada's best lifestyle communities.

If you are a motivated tennis professional currently coaching in Vancouver, the Lower Mainland, Alberta, or another major market, this role offers a rare opportunity:

More earning upside. More ownership. More lifestyle. More room to build.

The Opportunity

This role has two clear parts:

1. Year-Round Operations Coordinator

This is a 12-month administrative and leadership role supporting the club's operations throughout the full year.

Compensation: approximately **\$1,500/month**

The Operations Coordinator role includes:

- Club administration
- Member communication
- CourtReserve management
- Website updates
- Email communications
- Program setup
- Event planning
- League coordination
- Tournament support
- Marketing support
- Sponsorship fulfillment
- City liaison support
- Tennis BC coordination
- Facility issue reporting
- Monthly reporting to the Board

This role provides steady year-round income and keeps the successful candidate connected to the club, members, systems, and planning even outside the peak outdoor season.

2. Seasonal Head Tennis Professional

The Head Pro role is seasonal and operates primarily during the outdoor tennis season.

Approximate season: April through October

Peak earning season: May through September

Shoulder months: April and October, weather and demand dependent

During the outdoor season, the Head Pro leads and grows:

- Private lessons
- Semi-private lessons
- Adult clinics
- Junior programs
- Summer camps
- Cardio tennis
- Beginner programs
- Intermediate and advanced clinics
- Competitive training
- Club leagues
- Club tournaments
- Tennis BC events
- Member events
- Coach scheduling and development

The successful candidate will have the opportunity to build a strong seasonal coaching business through private lessons, group programming, camps, and program revenue share. A motivated Head Pro with strong organization and follow-through should be able to generate significant income during the outdoor season.

Target seasonal coaching income: approximately **\$8,000–\$12,000+ per month during peak season**, depending on lesson volume, program growth, camps, pricing, weather, and initiative.

This is not guaranteed income. It is realistic upside for the right entrepreneurial coach who wants to build.

Estimated Annual Earnings Pathway

This role is best understood as a platform.

Potential income streams include:

- Year-round Operations Coordinator compensation

- Private lessons
- Semi-private lessons
- Adult clinics
- Junior programs
- Summer camps
- Program revenue share
- League and event coaching
- Racquet stringing
- Winter indoor coaching opportunities

For the right professional, this can become a strong annual income opportunity while building long-term clientele and reputation in the Okanagan tennis community.

Winter Coaching Support

Lakeview Heights is an outdoor club, so winter coaching demand naturally shifts indoors. We recognize that.

The successful candidate will be introduced to directors and decision-makers at indoor tennis facilities in the region to support winter coaching opportunities.

Our goal is to help the right professional build a year-round coaching career.

Winter months may include:

- Indoor coaching at other clubs
- Private clients
- Junior development
- Clinics
- Stringing
- Club planning
- Marketing
- Program development
- Spring registration campaigns

This structure gives the successful candidate summer upside, winter flexibility, and year-round continuity.

Why Coaches Should Pay Attention

Many coaching roles offer hours.

This role offers a platform.

At Lakeview Heights, you are not just filling court time. You are building a market.

You will have:

- A strong outdoor facility
- An active membership base

- A supportive Board
- A growing tennis community
- Tennis BC event opportunities
- Junior and adult programming demand
- Room to build your own coaching brand
- A lifestyle location people travel to visit

The right person can become the face of tennis in West Kelowna.

About Lakeview Heights Tennis Club

Lakeview Heights Tennis Club has served the West Kelowna community for more than 50 years.

The club operates from the Lakeview Heights facility at 860B Anders Road in West Kelowna and has a long history of delivering tennis programming, leagues, tournaments, social events, junior development, and community recreation.

The club offers:

- 8 outdoor tennis courts
- Clubhouse access
- Lights
- Adult and junior programming
- Active leagues
- Social events
- Club tournaments
- Tennis BC sanctioned event opportunities
- A committed volunteer Board
- A strong vision for growth

Our goal is to become one of the premier public tennis clubs in British Columbia.

Board, Governance & Support

We know some club boards can make a Head Pro's life difficult.

That is not the goal here.

Lakeview Heights is looking for a true partnership.

The Board's role is to provide:

- Strategic direction
- Clear expectations
- Budget approval
- Support
- Accountability
- Feedback

- Long-term planning
- Sponsorship and community support

The Head Pro's role is to lead the day-to-day tennis operation.

We are not looking to micromanage a capable professional.

We are looking for someone we can trust to take ownership, communicate clearly, solve problems, grow programs, and represent the club well.

You will have:

- Clear written responsibilities
- Monthly reporting structure
- Board support
- Strategic planning support
- Marketing collaboration
- Technology systems
- Tennis BC relationship support
- Introductions to indoor clubs for winter opportunities

The successful candidate will work with a Board that is ambitious, practical, and focused on helping the club grow.

What Success Looks Like

In year one, success would look like:

- Strong junior and adult program participation
- Well-run leagues
- Improved member communication
- More active social and tournament calendar
- Clean, professional program execution
- Increased coaching revenue
- Positive member feedback
- Strong relationship with the Board
- Strong relationship with the City
- Strong relationship with Tennis BC
- A clear plan for year two growth

The club does not need someone who waits to be told what to do.

We need someone who sees opportunities and takes action.

Who We Are Looking For

The ideal candidate is:

- A certified tennis professional
- Entrepreneurial

- Organized
- Reliable
- Strong with people
- Comfortable with technology
- Professional in communication
- Excited by junior development
- Able to run adult programming
- Interested in growing participation
- Comfortable leading other coaches
- Willing to build community
- Capable of managing details
- Motivated to build long-term income

This role is well suited for someone who wants ownership, not just hours.

Ideal Background

Relevant experience may include:

- Tennis Canada coaching certification
- Club coaching experience
- Junior program experience
- Adult clinic experience
- Tournament or league organization
- CourtReserve or similar software experience
- Marketing or social media comfort
- Strong communication skills
- Experience working with boards, clubs, or municipalities

We are open to candidates who are ready to grow into the full role if they bring the right attitude, professionalism, and work ethic.

Why West Kelowna?

West Kelowna offers a lifestyle that is hard to match.

You can coach tennis, build a business, and live in a place known for:

- Okanagan Lake
- Wineries
- Golf
- Hiking
- Mountain biking
- Skiing nearby
- Boating

- Sunshine
- Community
- Outdoor living

For many tennis professionals, the Okanagan offers something increasingly hard to find in larger cities:

A better quality of life and a more realistic path to building a future.

You can live full-time in a place where other people go on vacation.

Compensation Summary

The compensation model includes:

- Approximately **\$1,500/month** for year-round Operations Coordinator responsibilities
- Seasonal coaching income from private lessons, group lessons, clinics, camps, and programs
- Program revenue share (10%)
- Complimentary club membership
- Reimbursement of approved club expenses
- Support with winter coaching introductions

Peak-season coaching income for a motivated Head Pro may reach approximately **\$8,000–\$12,000+ per month**, depending on volume, pricing, programming, and execution.

This is an entrepreneurial role with meaningful upside.

How to Apply

Please send:

- Resume
- Coaching certifications
- Coaching history
- References
- Short cover letter explaining why this opportunity interests you

In your cover letter, please also share:

1. How you would grow adult and junior programming.
2. What kind of club culture you like to build.
3. Why the Okanagan lifestyle appeals to you.
4. What support you would need to succeed.

Applications can be sent to: president@lakeviewheightstennis.com

Final Note

This is not just a job posting.

It is an invitation to build.

Lakeview Heights Tennis Club is looking for someone who wants to lead, coach, grow, and become a major part of the tennis community in West Kelowna.

If you are ready for more ownership, more upside, and a better lifestyle, we would love to speak with you.