



Head of Junior Development – Full-Time

The Arbutus Club has been a landmark in Vancouver since 1964. Today, we are a modern recreation complex with first-class food, beverage, retail, and recreational services. Our vast range of facilities and programs, coupled with unparalleled service, has earned us a reputation as one of Canada's finest premier private clubs.

The Arbutus Club is seeking an experienced and passionate **Head of Junior Development** to join our Tennis Department. This leadership role is responsible for overseeing all junior tennis programming while also contributing to adult instruction, event delivery, and member engagement. Working closely with the Director of Tennis, the successful candidate will play a key role in developing players, growing participation, and delivering exceptional tennis experiences for members and their families.

This position is ideal for a well-rounded tennis professional with strong coaching, leadership, administrative, and organizational skills who is committed to fostering a positive and inclusive club environment.

Why Join the Club?

- Annual compensation ranging from \$95,000 - \$105,000, consisting of a monthly retainer and lesson-based earnings through private lessons, semi-private lessons, group programs, leagues, camps, and other tennis programming.
- Comprehensive benefits package, including health and dental benefits after 3 months
- Professional development opportunities, including subsidized Tennis Canada certifications and workshops
- Opportunity to work alongside an experienced and collaborative Tennis Team
- Access to free restringing and Pro Shop benefits
- Be part of one of Canada's leading private family clubs

Duties & Responsibilities

- Lead all junior tennis programming, including player development pathways, camps, clinics, tournaments, and special events
- Deliver high-quality private and group instruction for junior and adult members while supporting coaching staff development
- Oversee the administration, budgeting, scheduling, and growth of junior tennis programs
- Build strong relationships with members and families while providing exceptional customer service and program guidance
- Monitor program performance and identify opportunities to enhance participation, member satisfaction, and player development

- Collaborate with the Director of Tennis and other Club departments to deliver outstanding member experiences and events
- Support the achievement of participation, retention, and revenue goals for the Tennis Department
- Assist with the training, mentorship, and ongoing development of coaching staff

Requirements & Qualifications

- Tennis Canada Club Professional 2 Certification (minimum) or international equivalent
- Minimum five (5) years of coaching experience, including both junior and adult tennis programs
- Strong leadership, communication, and interpersonal skills
- Ability to work flexible hours, including evenings and weekends
- Current Criminal Record Check
- Professional, positive, and member-focused attitude
- Experience leading, mentoring, or supervising coaching staff
- CPR and First Aid Certification is an asset

If you are an enthusiastic tennis professional who is passionate about developing players, building programs, and creating exceptional member experiences, we would love to hear from you.

Applicants may submit a resume and cover letter, in Word or PDF format, with the subject:
“Head of Junior Development”, to agarcia@arbutusclub.com.

We thank all applicants for their interest in The Club. Only those selected for further consideration will be contacted. No phone calls or walk ins please. Visit our website at <https://www.arbutusclub.com/>.