

Position: Tennis Professional

Position Details:

City: Vancouver

Province: BC

Contact Name: Greg Macken (Head Coach)

Email: greg.macken@ubc.ca

Company Name: UBC Tennis Centre

Website: recreation.ubc.ca/tennis

Job Type: Casual Hourly – Term Appointment (35-40 hours/week)

Hourly wage range: \$20-\$60/hour

The University of British Columbia is looking to hire an experienced Tennis Professional to add to our team of full-time coaches. The UBC Tennis Centre is one of the best indoor facilities in Vancouver with 1 outdoor and 12 indoor courts. Here at UBC, we strive to create a culture that promotes teamwork, inclusivity and excellence while aiming to achieve our full potential.

This coach will have the opportunity to build their career and play a key role in our mission to become leaders in the tennis community by offering a comprehensive tennis program with quality instruction and customer service for all ages and levels to ensure a great tennis experience.

We're looking for someone who will make a positive impact on our team and who thrives on the development of people and tennis players at all levels.

POSITION DETAILS:

The Tennis Professional must have a comprehensive and diverse skill set with experience in the areas of junior development, junior and adult programs, and event management. The Tennis Professional will work closely with the leadership team to deliver successful programs and initiatives on and off the court to grow Tennis within the Centre, University and Community.

Reporting directly to the Tennis Director and Head Coach, the Tennis Professional, in cooperation with the leadership team and coaching staff, will be responsible for implementing the Tennis Centre's development plan. This position may also include teaching clinics, running adult and junior leagues, assisting, organizing, and attending social events, preparing records and reports, and promoting the game of tennis at the Centre.

The Tennis Professional will be expected to have excellent organizational &

interpersonal skills. This position requires flexible work hours, including evenings and weekends, according to program or event needs.

ROLES & RESPONSIBILITIES INCLUDE:

- Teaching private lessons, camps, junior and adult group clinics as required.
- Assist or lead the delivery of adult and junior leagues and programs.
- Perform all administrative duties required for areas of responsibility.
- Participate in junior and adult social events as required.
- Attend team meetings and assist with program development.
- Monitor and assist with the safety of our players / participants.
- Provide and maintain superior customer service to clients in the overall delivery of the tennis program.
- Build and maintain positive working relationships with staff, clients, and guests as well as external organizations and partners (i.e., Tennis Canada, Tennis BC, Schools and other facilities);
- Assist in the creation of competitive opportunities (i.e., leagues, ladders, and events) to inspire participation.
- Assist in the evaluation of junior and adult tennis programming on an annual basis. Make recommendations to the Tennis Director to improve service or programming.

REQUIRED QUALIFICATIONS:

- Minimum Tennis Canada Certified Instructor or International Equivalent.
- Minimum 2 -5 years of experience in the Tennis Industry
- Strong understanding of Long-Term Athlete Development (LTAD)
- Excellent interpersonal and communication skills.
- Detail oriented with good organizational skills.
- Criminal Record Check required
- Willing to obtain, or currently has First Aid Certification
- Ability to work both independently and in a team environment
- Ability to learn quickly and have excellent problem-solving skills
- Excellent written and oral communication skills
- Enthusiastic, responsible, motivated

PLEASE NOTE:

Only applicants with the necessary minimum Tennis Canada certification or equivalency will be contacted regarding the position.

Any interested applicants must send a resume and a cover letter to Greg Macken at greg.macken@ubc.ca. Any inquiries can be directed to the same email.