



# Tennis Professional

Job Title: Tennis Professional (Part-Time)  
Type: Contract, Hourly  
Department: Tennis  
Reporting To: Tennis, Head of Tennis

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## Position Summary

The position is for a coach who wants to develop a successful career as a Tennis Professional and would be available on weekends. This part-time role includes teaching recreational and high-performance juniors in addition to offering private lessons for advanced, intermediate, and beginner adults at the Hollyburn Country Club.

This individual should be outgoing, reliable, and knowledgeable in all aspects of our sport, and 100% committed to providing a fun and competitive playing environment for all our junior and adult players at Hollyburn Country Club.

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## Key Responsibilities and Duties

### General

- Can demonstrate good communication skills and be direct in dealing with parents and Members.
- Be knowledgeable about both our Junior Tennis Program and our Adult Tennis Program.
- Willing to coach the full range of levels and ages of players at the club (i.e. juniors, adults, beginner-advanced).
- Can create activities for the duration of the session that address the skill level of the students;
- Ensure that the students are engaged in the lessons and focused on the task at all times;
- Have high energy, be enthusiastic, caring, and great with kids;
- Provide a welcoming and nurturing environment for each student;
- Will collect, manage, and return all club equipment in good condition;
- Will adhere to all club/court rules and regulations. Lead by example!
- Engage with our members and be passionate about developing the love of the game for everyone.
- Attend team meetings as required.
- Assist with tournaments and club events as required.
- Demonstrate good computer skills and be prompt with responses and organization of emails.
- Open to pursuing further certification and professional development opportunities.
- Any other duties as assigned and agreed upon by the Head of Tennis.

## Job Specifications and Qualifications Required

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- Must be certified with Tennis Canada Club Pro 1 and/or Coach 2
- TPA membership required
- You must pass a criminal record check
- Minimum 2 to 3 years coaching experience