

## Director of High Performance (Tennis)

Hollyburn Country Club is a private family Club that provides its Members with an exclusive hub for activity, sport, dining, entertainment, socialization and business.

### Job Snapshot

|                       |  |
|-----------------------|--|
| Employment Type:      | Full-time  |
| Benefits:             | No   |
| Reports to:           | Tennis Director  |
| Date Posted:          | July 1 <sup>st</sup> , 2022                                      |
| Location:             | Hollyburn Country Club, 950 Cross Creek Road, West Vancouver, BC |
| Application Deadline: | July 25 <sup>th</sup> , 2022                                     |

### **ROLE RESPONSIBILITIES:**

- Teach private lessons and group clinics as required.
- Assist in development of coaching curriculum for junior and adult lessons.
- Organize special events, exhibitions, and tournaments to showcase the talents of our players.
- Continue to improve the Junior Athlete development program (Progressive Tennis systems), utilize modern coaching methodology and technology.
- Further develop tennis hybrid classes such as court conditioning with Hollyburn Personal Trainers.
- Travel to tournaments with groups of athletes as required.
- Aid in development of performance spring/summer camps.
- Develop marketing plan for High Performance program to attract top level juniors.
- Develop annual plan of tournament attendance, player expectations and coach coverage.
- Develop program goals, measurements and annual result checklist.
- Attend program meetings and assist with overall tennis program development.
- Submit Hollyburn View items as required.

### **REQUIREMENTS**

- Minimum Tennis Canada Hi-Performance Coach 2 (or equivalent)
- 2+ years minimum coaching in a private Club setting
- Maintain membership in Tennis Professionals Association
- Excellent public relations, interpersonal and communications skills
- Good planning and organizational skills
- Advanced computer skills
- Enthusiasm and a positive attitude

*Please note that duties will be added, deleted or assigned as required.*



# Hollyburn Country Club

- You agree to get a Police Information Check with a vulnerable sector search at your local Police Department immediately upon being hired --- you will be reimbursed for this expense in full
- You currently live the values of the HCC Staff team: being *Powered ON* or energized at all times; displaying a *Service First* attitude (excellent customer service skills); and creating FOMO (the fear of missing out) in your daily interactions
- You consistently display evidence of the following key characteristics required for optimal delivery of customer service to members, guests, and staff: (1) enthusiasm, (2) teamwork, (3) initiative, (4) adaptability, (5) empathy, and (6) accountability
- You go above and beyond to demonstrate awareness and understanding of Hollyburn's aim to deliver exceptional service to its Members

## STAFF BENEFITS

- Competitive wages
- On-duty staff meals (taxable benefit for full-time and part-time employees only)
- Free on-site parking
- Rewards and recognition programs
- Development and educational opportunities
- Career advancement opportunities
- Seasonal staff team building events & activities
- Exclusive access to *Workplace*® and Microsoft Teams - our new internal communication tools for HCC Staff
- Staff discount in the Sports Boutique

## Sounds like Hollyburn Country Club will be a great fit for you?

Apply today! Please send your cover letter and resume to the Hiring Manager for this role:

|                                   |                                 |
|-----------------------------------|---------------------------------|
| Hiring Manager's Name & Position: | Alex Korch (Director of Tennis) |
| Hiring Manager's email address:   | akorch@hollyburn.org            |

*\*No phone calls please. Only shortlisted candidates will be contacted.*

Thank you for your time --- We look forward to hearing from you!

Sincerely,

