



Manager of Tennis Development

For over 100 years, Jericho Tennis Club has built an esteemed reputation as one of Vancouver's most exclusive, yet welcoming private Clubs. From world-class tennis and squash to athletics and an unmatched social scene, membership is about being part of a unique oceanside community on the spectacular shores of Jericho Beach. As our Manager of Tennis Development, your experience as a tennis professional, community builder, and administrator is vital to the Club's tennis reputation.

Reporting to the Director of Tennis, you are responsible for the full breadth of tennis program development. You envision, anticipate, produce, and support programming through consultation with Club members, your staff, colleagues, and committee members. You provide input to a group of certified coaches and receive support from an experienced Director and diverse management team. You are proud of your talents as a community builder, multi-tasker, and detail-oriented administrator in an environment where a superior tennis experience for members is imperative. You balance your time between your management duties and providing direct and indirect tennis instruction.

A combination of education, experience, and tennis certification is required for this position. Your several years' experience in a Club role, combined with post-secondary education in sports management, recreation or administration has prepared you for this position. You know tennis as a sport and as a passion, and have obtained advanced coaching certifications, a minimum 5.0 playing ability, and have competed nationally. You are keen to organize tennis events and have experience in Microsoft Word, Excel, and software for online bookings and tournament preparation (GameTime). The Manager of Tennis Development maintains membership with the recognized governing tennis bodies in Canada (Tennis Professional Association) and the province (Tennis BC).

Primarily, the position works daytime Monday to Friday, with requirements to include evenings and/or weekends.

Job type: Full-time

Application deadline: 2021-04-03

Expected start date: 2021-04-15

[Apply on Indeed.](#)

