

HEAD OF JUNIOR DEVELOPMENT

POSITION OVERVIEW:

The OSTEN & VICTOR Alberta Tennis Centre is looking for a Head of Junior Development with a demonstrated track record of success in developing superior member and non-member programming for players of all age & playing abilities.

The Head of Junior Development will work closely with the Tennis Director, the Head Tennis Professional and Club Management to deliver success on and off the court and it is anticipated that the successful candidate will work closely with Tennis Canada and Tennis Alberta to grow the game of tennis in Calgary and throughout the province. The Head of Junior Development will be an integral part of the OSTEN & VICTOR Alberta Tennis Centre.

Reporting directly to the Tennis Director, he/she will be responsible for coordinating and implementing all facets of the Centre's junior development tennis program pathway in collaboration with the Tennis Director, Head Tennis Professional and CEO. The employee will work in collaboration with the Tennis Director and Head Tennis Professional to oversee the Junior development program, junior development camps and school tennis programs.

The successful candidate will be a natural leader, experienced in mentoring and assisting tennis professionals and will be skilled at managing groups of dedicated members with varying needs. The successful candidate will have experience building and designing programs, a proven track record in junior development and preferably previous leadership experience. He or she will have excellent organizational & interpersonal skills as well as a strong working knowledge of Tennis Canada and Tennis Alberta development programs which are considered strong assets for this position.

This position requires flexible work hours, including evenings and weekends, according to program or event needs.

The Centre will offer a competitive salary, commission and bonus structure and benefits. The successful candidate will be an employee of the OSTEN & VICTOR Alberta Tennis Centre.

ABOUT THE ALBERTA TENNIS CENTRE:

The OSTEN & VICTOR Alberta Tennis Centre is a world-class, state-of-the-art tennis facility located in Calgary, Alberta, Canada. The Centre which opened its doors in the spring of 2016, has quickly established itself as one of the best tennis facilities in North America. The Centre is Tennis Canada's Facility Excellence Award winner for 2017 (facility of the year) and is also home to Tennis Canada's National Junior Training Program for Alberta and is a Tennis Canada Silver Tennis Development Centre. The Centre introduces the game of tennis to thousands of players each year. The Centre hosts major national and international competitions including the Calgary National Bank Challenger (ATP challenger event), ITF Junior and ITF Senior Events.

For more information on the OSTEN & VICTOR Alberta Tennis Centre visit: <http://albertatenniscentre.ca>

Approximate start date of August 15th, 2019

KEY RESPONSIBILITIES:

- Lead the FUNdamental, Junior Development Pathway, including the coordination and delivery of program.
- Lead the Canadian Western Bank School Tennis Program which includes creating and implementing curriculum into schools, organizing coaches work schedules, and growing the number of students who participate.
- Lead the Nike Tennis Camps which includes creating and implementing camp curriculum, hiring coaches, organizing coaches work schedules, and growing the number of participates in the camps.
- Teach private, semi-private and group lessons and all related junior camps within the program pathway
- Implement player annual plans and tournament schedules for all performance players within the program pathway
- Select, coach and administer club leagues or teams as necessary.
- Perform all administrative duties required for areas of responsibility (Junior Development Pathway, School & Camps)
- Participate in junior and adult social events as required
- Oversee tennis bulletin boards and recognition of junior members
- Submit monthly Junior Tennis Team News items as required.
- Be aware and adhere to the Centre standards for the tennis facility
- Be aware of and enforce Tennis Centre rules and Health & Safety policies. Health & Safety. All employees have a responsibility to ensure that the Centre is a healthy and safe environment.

Candidate Qualifications:

- Minimum Tennis Canada Club Pro 1 certification or candidate or (International Equivalent)
- Minimum 3-5 years of experience in the Tennis industry (preferably in leadership positions)
- Proven track-record in junior development, recreational program design and implementation
- Strong understanding of Long Term Athlete Development (LTAD) and Tennis Canada Tennis Development Pathways and programs
- Excellent interpersonal & communication skills
- Strong relationship builder with excellent organizational skills
- First Aid certification, Criminal Record Check required

To Apply for this Position Contact:

Nick Coutts, Tennis Director

ncoutts@albertatenniscentre.ca