

## TENNIS BC BOARD COMMITTEES 2016/2018

Committees	Finance & Audit	Discipline and Complaints	Nominations	Information Management Systems & Recognition Committee	High Performance	Governance & Human Resources	Facilities	Stakeholder Engagement & Partnerships
Members	Chair : Denise Wong; CEO, Rick Hastings, Graeme White	Chair: Mark Braidwood, CEO AD HOC Appeal Committee: Patrick Caffrey, Graeme White, Rick Hastings, Denise Wong, Justin Kates, Yevgeniy Meshcherekov	Chair: Roger Skillings, All board members not up for re-election	Chair: Denise Wong, Karen Clarke, Yevgeniy Meshcherekov	Chair; Justin Kates; members are various High Performance Provincial and National coaches	Chair: Yevgeniy Meshcherekov; Graeme White, Non Voting: Harvey Delaney, CEO,	Chair; Patrick Caffery, Mark Braidwood, Karen Clarke, Winston Pain	Chairs 3 zones: Island: Roger, Interior: Winston; Other: Patrick All board members are on the committee
Description	Ensures the financial health of the Society by working with CEO and reporting to the board and membership regularly following the Governance Manual	Reviews and creates policy or actions as needed for member complaints or disciplinary needs	Ensure a seamless and timely annual recruitment, interview and selection process.	To ensure the sustainability of Tennis BC through the development and maintenance of information management systems	The BC High Performance Committee is responsible to oversee the Provincial Training Program in BC to help develop a High Performance environment that helps meet the LTAD training and competitive guidelines.	To ensure the society is undertaking its responsibilities as outlined in the governance manual	To advocate for new indoor and outdoor facilities	To establish and maintain effective relationships through communication
TBC WILL:	Create a prudent financial plan to protect our member's equity- COMPLETED	Will review other PSO's to develop an appropriate Terms of Reference to comply with ViaSport requirements.	Maintain the template and working documents that will provide a template for future boards	will engage the members in nominating people for the annual awards for Sport BC Athlete of the Year Awards, Tennis BC Awards and Tennis Canada Awards.	Review the committee objectives and create a working committee that initiates objectives and reports to the committee.	Governance and Bylaw committee will review the bylaws and prepare a report with recommendations on membership for the 2016 AGM.	Facility Committee will prepare a list of successful community tennis facilities team members to provide mentorship to Tennis BC members.	Connect and engage with member clubs to solicit feedback and open communication opportunities,
Metric	develop and report quarterly the financial plan key performance indicators Create a 3 year financial plan with a goal of a working capital of \$250,000 COMPLETED	The review will be completed by December 2016	Be in place by March 1 2016- COMPLETED	Create and implement an appropriate timeline for each award to invite nominations from members.	Create a working committee of a minimum of 6 provincial coaches that meets regularly to implement the high performance objectives	Previous board presidents and directors will be approached to work on this committee.	development of a Tennis BC binder with technical information and community advocates and mentors.c	2018-25 clubs, 2019- 25 clubs 2020-25 clubs
TBC WILL:	Pursue alternate revenue streams	Ensure documentation for discipline processes is published		Nominations Committee will involve members in submitting nominations for the position of director on the board.		<b>Complete the societies act requirements</b>	NTC Committee will continue to explore options for a location to build the Western National Training Centre with Tennis Canada.	
Metric	Continue data base growth Membership growth to XX Host one Fundraising Event per year Develop 5 member benefits applicable to all regions Activate (promote donations for) the Jack Pedlar and Rob Fletcher Legacy fund Initiate discussions to integrate the Ed Siemens and Community Youth funds (which have tennis as their objectives) into Tennis in BC plans.	Ensure appeals process is on website Ensure code of conduct is published, Ensure registration for tournaments has necessary sign off documentation for enforcement of regulations		A formal committee terms of reference will be created.		Finalize this in time for to meet the government timing in 2018.	report to the board on the high performance pillar metrics Integrate ViaSport CSIP High performance metric's with TBC HP.	
TBC WILL:	Finance and Audit Committee will produce an RFP for Tennis BC Auditor. COMPLETED						Collect and assemble information that will support facility development	
Metric	RFP will be completed by January for consideration at the board meeting January 16, RFP will be issued to qualified CPA firms by March and recommendations prepared by June . RFP conducted every three years following the format created in 2017						Create one reference guide (a technical facility development guide) available to members	
TBC WILL:							Maintain existing indoor/outdoor tennis standards (court dimensions for single use tennis facilities) throughout the Province	
Metric							Issue a statement of our position regarding pickle ball to all municipalities through our members clubs	

TBC WILL:							Create a mentorship team to help member clubs and communities in facilities development	
Metric							Compe a list of contacts in a 3 month period and circulate to member clubs	
TBC WILL:							coordinated/compile an inventory of public tennis courts.	
Metric							Identify tennis club use of public tennis courts Identify Tennis BC programs using Pulbic tennis courts Create an evaluation score on court condition (Vancouver Public Tennis Association evaluated all Vancouver Courts)	